



Acceptable Use Policy (AUP) for
KS2PUPILS

Acceptable Use Policy



Agreed: September 2025

Review: September 2026



Acceptable Use Policy (AUP) for **KS2PUPILS**

I understand that I must use school systems in a responsible way, to make sure that there is no risk to myself, the school or others.

I understand that everyone has equal rights to use technology as a resource.

I will act as I expect others to act toward me.

I recognise that the school has a responsibility to maintain the security of the technology it offers me and to ensure the smooth running of Amberley Primary School.

I understand that I am responsible for my actions, both in and out of school.

Content:

- I will immediately report any inappropriate material or messages or anything that makes me feel uncomfortable when I see it online.
- I will not try to make large downloads or uploads that might take up Internet capacity and prevent other users from being able to carry out their work.
- I will not use Amberley Primary School systems or devices for online gaming, online gambling, Internet shopping, file sharing, or video broadcasting (e.g. YouTube).
- I will respect others' work and will not access, copy, modify, or remove any other user's files without permission.
- I will not take, store or share images of anyone without their permission.
- I understand the risks and will not try to upload, download or access any materials which are illegal or inappropriate or may cause harm or distress to others.
- When I am using the Internet to find information, I should take care to check that the information that I access is accurate, as I understand that the work of others may not be truthful and may be a deliberate attempt to mislead me.

Contact:

- I understand that some people pretend to people they are not online.
- I will be polite and responsible when I communicate with others, I will not use aggressive or inappropriate language.

Conduct:

- I understand that Amberley Primary School will monitor my use of the systems, devices and digital communications.
- I will keep my username and password safe and secure – I will not share it, or try to use anyone else's accounts.
- I understand that I should not write down or store a password where it is possible that someone may steal it.



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- I will not share personal information about myself or others when online (e.g. names, addresses, email addresses, telephone numbers, age, gender, educational details, financial details)
- I understand that Amberley Primary School systems and devices are intended for educational use and that I will not use them for personal use unless I have permission.
- I will not open any hyperlinks or attachments in emails, unless I know and trust the person who sent the email.
- I will not install or attempt to install or store programmes of any type on any school device and I will not try to alter computer settings.
- I will not try to use any programmes or software that might allow me to bypass the filtering / security systems in place.

Commerce:

- I will immediately report any damage or faults involving equipment or software, however this may have happened.
- I should ensure that I have permission to use the original work of others in my own work.
- Where work is protected by copyright, I will not try to download copies (including music and videos).

I understand that if my actions in or out of school go against any of the statements in this document Amberley Primary School can impose school sanctions.

Student Signature

I agree to follow the rules and to support the safe use of ICT throughout the school

Full Name

Date

Parents / Carers Name

Date